



Notice of Meeting and Agenda

Humboldt County Fair Association
Meeting of the Governing Board
Executive Committee

Monday, May 5, 2025, 8:30 AM
In-Person - Board Room

AGENDA

I. CALL TO ORDER

II. ROLL CALL

___ Andy Titus ___ Jack Rice ___ Lawrence Dwight ___ Greg Gomes ___ Sandy Hanks

III. PUBLIC COMMENT ON NON-AGENDA ITEMS

This time is provided for members of the public to address the Committee or to submit written communications not on this agenda. Comments are restricted to three (3) minutes per speaker and unused time shall not be transferred to other speakers. Board Members may respond to statements however the Committee cannot discuss or take action on a matter not listed on the agenda.

IV. ADMINISTRATIVE ITEMS

Matters under Administrative Items are considered routine by the Executive Committee and will be enacted by one motion unless a specific request is received by a director or a member of the public. The Administrative Items will not be read. There will be no discussion of the items unless pulled for discussion.

- a. Approval of April 17, 2025, Executive Committee Minutes

V. NEW BUSINESS ITEMS

VI. OLD BUSINESS ITEMS

- a. Discuss 2025 CHRB Date Allocation Request and Race Meet Planning, Make Recommendations to Staff/Board, Take Action as Appropriate.

VII. STANDING BUSINESS ITEMS

- a. Financial Planning, Make Recommendations to Staff as Appropriate.
- b. Strategic Planning, Make Recommendations to Staff as Appropriate.
- c. By-Law Review and Development, Make Recommendations to Staff as Appropriate
 - i. Discuss Committee Roles and Responsibilities, Make Recommendations to Staff as Appropriate
- d. Policy Review and Development, Make Recommendations to Staff as Appropriate.

VIII. RECEIVE CEO STAFF REPORT

IX. NEXT MEETING: May 19, 2025

X. ADJOURN

All agenda items are subject to discussion and possible action.

Notice: This agenda has been posted at least seventy-two (72) hours prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act. The full agenda packet is also available on the Fair Association's website at <https://www.humboldtcountyfair.org/>. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for consideration by the Board or Committee. The Chair will call for public comment as each item is heard by the Board or Committee. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for non-agenda items. All speakers are invited to state their names but are not required to do so. If you wish to submit written material at the meeting, please supply 10 copies. Americans with Disabilities Act: Individuals requiring special accommodations to participate in this meeting are requested to contact the Fair Association Office at (707) 786-9511. Notification 48 hours prior to the meeting will enable the Fair Association to make reasonable arrangements to ensure accessibility to this meeting.

HUMBOLDT COUNTY FAIR ASSOCIATION
1250 5TH Street, Ferndale, CA
EXECUTIVE COMMITTEE MEETING MINUTES
Monday, April 21, 2025 8:30 AM

1. The meeting was called to order at 8:30 am by President Titus.
2. Roll Call: Directors present: Andy Titus, Jack Rice, Greg Gomes, Lawrence Dwight and Sandy Hanks.
Staff present: Moira Kenny
Public present: Duane Martin
3. Public Comment: None
4. Administrative Items: Director Dwight moved to approve the minutes of the April 7, 2025 meeting. Director Rice 2nd. No discussion. No public comment. Motion passes.
5. New Business items:
 - A. Discuss Staff/Board Presence at upcoming Hearing for Case#2022R01523: Moira presented a letter from the U.S. Department of Justice and the letter of response she had sent them with our costs relating to the embezzlement. She was going to call to see if it would be beneficial to have someone in attendance at the hearing from the Association.
 - B. Discuss 2025 Date Allocation Results from the CHRB Meeting: Director Gomes moved to have staff move forward to work on the application for a horse racing license. Director Dwight 2nd. No discussion. No public comment. Motion passes. Supporting documents need to be submitted by May 7th for the May 15th CHRB meeting regarding the dates we requested.
6. Old Business Items:
 - A. Discuss Status of CDFA Exemption Requests for Poultry and Dairy Exhibitions: Moira presented the two Exemption requests she sent to the CDFA for the Poultry and Dairy Exemptions. She has not heard back from them at this time.
7. Standing Business Items:
 - A. Financial Planning: The budget was discussed and will be looked at closer once we find out if we get the dates for horse racing we requested.

- B. Strategic Planning: Once we know if there will be horse racing on the third weekend we will start planning on events/activities to have.
 - C. By-Law review: Nothing to discuss.
 - D. Policy Review: Nothing to discuss.
8. CEO Report: Nothing to report at this time.
 9. Next meeting: May 5, 2025
 10. The meeting was adjourned at 9:56 am.