



Notice of meeting and Agenda  
**Humboldt County Fair Association**  
1250 5<sup>th</sup> Street, Ferndale, CA  
**Board of Directors**  
**Monday, January 27, 2025**  
5:00 PM In-person – Board Room

**AGENDA:**

**1. Call to Order**

**2. Roll Call**

___ Andy Titus	___ Lawrence Dwight	___ Greg Gomes	___ Clint Duey
___ Sandy Hanks	___ Darren Hansen	___ Bob Prior	
___ Jack Rice	___ Johanna Rodoni	___ Wayne Wilson	___ Vacant

**3. President's Announcement – Andy Titus**

**4. Public Comment on Non-Agenda Items**

*This time is provided for members of the public to address the Board or to submit written communications not on this agenda. Comments are restricted to three (3) minutes per speaker and unused time shall not be transferred to other speakers. Board Members may respond to statements however the Board cannot discuss or take action on a matter no listed on the agenda.*

**5. Consent Calendar Items**

*Matters under Calendar Items are considered routine by the HCFA Board and will be enacted upon by one motion, unless a specific request is received by a Director or requested by the member of the public. The Administrative Items will not be read. There will be no discussion of these items unless pulled for discussion.*

- A. Approve Minutes of the HCFA Board of Directors Meeting Held November 25, 2024
- B. Receive and File Financial Reports for December 2024

**6. Committee Reports**

*Receive and file.*

- A. Executive Committee – Andy Titus
- B. Finance Committee – Jack Rice
- C. Livestock Committee – Johanna Rodoni
- D. Jr. Livestock Auction Committee – Mandy Marquez
- E. Racing Committee – Greg Gomes
- F. Marketing and Entertainment – Lawrence Dwight
- G. Building and Grounds Committee – Andy Titus
- H. Nominating Committee – Bob Prior

**7. New Business Items:**

- A. Receive and Discuss 2024 Winter Event Report and 2<sup>nd</sup> Year 2025 Event Proposal; Make Recommendations to Staff as Appropriate.

- B. Review and Approve Executive Committee Recommended Dates for the 2025 Annual County Fair; Make Recommendations to Staff as Appropriate
- C. Review and Approve Monthly Lighthouse Accounting Group Contract; Make Recommendations to Staff as Appropriate.
- D. Review and Approve Executive Committee Recommendation for Annual Marketing Plan Proposal; Make Recommendations to Staff as Appropriate.
- E. Review and Approve Livestock Committee Recommendation to Increase Wristband Quantity and Sale Price; Make Recommendations to Staff as Appropriate.
- F. Directors Announcement and/or Reports**
- G. C.E.O Report**
- H. Adjourn**

*All agenda items are subject to discussion and possible action.*

Notice: This agenda has been posted at least seventy-two (72) hours prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act. The full agenda packet is also available on the Fair Association's website at <https://www.humboldtcountyfair.org/>. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for consideration by the Board or Committee. The Chair will call for public comment as each item is heard by the Board or Committee. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for non-agenda items. All speakers are invited to state their names but are not required to do so. If you wish to submit written material at the meeting, please supply 10 copies. Americans with Disabilities Act: Individuals requiring special accommodations to participate in this meeting are requested to contact the Fair Association Office at (707) 786-9511. Notification 48 hours prior to the meeting will enable the Fair Association to make reasonable arrangements to ensure accessibility to this meeting.

HUMBOLDT COUNTY FAIR ASSOCIATION  
1250 5<sup>th</sup> Street, Ferndale, Ca  
BOARD of DIRECTORS MEETING MINUTES  
Monday, November 25, 2024

1. The meeting was called to order by President Titus at 5:03 PM.
2. Roll Call: Directors Present: Andy Titus, Lawrence Dwight, Greg Gomes, Sandy Hanks, Darren Hansen, Jack Rice, Johanna Rodoni and Wayne Wilson  
Staff Present: Moira Kenny and Madelyn Salmon  
Public Present: Tag Wotherspoon, Linda Stansberry and Duane Martin.
3. President's Announcement: None
4. Public Comment: None
5. Consent Calendar: The Stop Report was pulled. Director Rice moved to approve the consent calendar. Director Gomes 2<sup>nd</sup>. No discussion. No public comment. Motion passes.
6. Committee Reports:
  - A. Executive Committee: Director Titus stated the committee will be meeting twice a month as there many things that need to be done. The CEO Evaluation will be completed and presented to the board at the next meeting.
  - B. Finance Committee: Director Rice said the committee went over the financials and the Stop Report was just completed. A motion was made by Director Rice to approve the Stop Report, authorize Moira to sign it and file the report after coordinating with the County and State. Director Hansen 2<sup>nd</sup>. No discussion. Public comment: Linda Stansberry asked when the budget was due and if work was being done on it. Motion passes.
  - C. Livestock Committee: Director Rodoni reported there will be a meeting next Wednesday, the 4<sup>th</sup>, at 4:30 pm.
  - D. Jr. Livestock Auction Committee: Nothing to report.
  - E. Racing Committee: Director Gomes stated there was nothing to report.
  - F. Marketing and Entertainment: director Dwight stated there was nothing to Report.
  - G. Building and Grounds: Director Titus stated there would be a meeting on the 3<sup>rd</sup> at 8:30 am. They are going to make Belotti Hall repairs a priority. A list is being started on other projects that need to be done.

H. Nominating Committee: There have been no applications for the empty Board positions.

#### New Business Items

7. Approve Dates for the 2025 Humboldt County Fair: It was discussed to follow as close to the 2024 dates as possible. Moira presented a tentative schedule. Also discussed was having a shorter fair or an earlier fair. Director Rice moved to tentatively approve the schedule and add that the Executive committee can modify after looking into the financial aspects. Director Gomes 2<sup>nd</sup>. No discussion. No public comment. Motion passes.
8. Review and Approve Rental Rates for 2025: Moira presented a proposed Rental Rate Schedule for 2025. The possibility of having seasonal rates for the months of July and August in the RV park was discussed. The RV park needs to be advertised more, possibly talk with a marketing company. The staff will look into the possibilities and bring back to the Executive committee. Public comment: Duane Martin wondered if the water used on the football field came from the well.
9. Approve Resolution 2024-05 and authorize CEO to Executes CDFA Operational Grant for December 16, 2024 – December 31, 2025: Director Gomes made a motion to approve Resolution 2024-05 and give Moira authorization to execute the CDFA grant. Director Dwight 2<sup>nd</sup>. No discussion. No public comment. Motion passes.
10. Nominate and Elect Board of Directors for Additional 3 Year Term: Directors Andy Titus Darren Hansen, Bob Prior, Jack Rice and Johanna Rodoni are up for reelection to the Board for 3 years. They were approved and reelected.
11. Election of officers for 2025:  
President: Andy Titus was nominated by director Rice.  
1<sup>st</sup> Vice President: Greg Gomes was nominated by Director Dwight.  
2<sup>nd</sup> Vice President: Lawrence Dwight was nominated by Director Gomes.  
Treasurer: Jack Rice was nominated by Director Gomes.  
Secretary: Sandy Hanks was nominated by Director Rodoni.  
Nominations closed. A motion was made by Director Rice to approve the slate of officers. Director Rodoni 2<sup>nd</sup>. Voice vote: Yes vote – Directors Titus, Dwight, Gomes, Hanks, Hansen, Rice, Rodoni and Wilson. Motion passes.
12. Directors Announcement/Reports: Director Gomes asked when the Annual Dinner was. It is going to be held on February 22, 2025.

13. CEO report: Moira reported the Winter Wonderland was being set up but the weather had been causing a few problems. The Tree Auction will open the Friday after Thanksgiving and the lights will be turned on at 6:00 pm. The staff will oversee the light tour donations. Also the roof blew off the elevator in the grandstand and on the tellers building. She and staff have been looking into advertisement options.
14. With no further business to discuss, the meeting was adjourned at 6:25 pm by President Titus. The next meeting will be January 27, 2025.