
The Boardroom

(707) 786-9511 | frondesk@humboldtcountyfair.org

483 ft2

Building Rate Breakdown	Daily Rate	Hourly Rate	Non-Profit Rate
Cleaning Deposit	\$100.00		
Set Up Day (Day after event to decorate / set up)	\$50.00		
Building	\$200.00	\$25.00	\$160.00
Tear Down Day (Day after event to clean up / tear down)	\$50.00		

- The Boardroom includes a **TV with HDMI Cable, 4 Tables, and 20 Chairs**
 - If more chairs or tables are needed –
 - Chairs: \$2.00 per chair
 - Tables: \$5.00 per table
- For additional equipment available and prices, please talk to the office.

Cleaning deposit will be refunded back to you in two weeks after your event *if* the building is cleaned/returned to how it was received.

If your event is on a Saturday or Sunday, keys need to be picked up the Friday before and keys will need to be dropped off after cleaning up either through our front door mail slot or the white mailbox next to the front door.

For a walkthrough, schedule a time and day with the office.

To lock dates for your event, a deposit is needed.

Insurance

Category	A	B	C	D
Attendance	1 - 100	101 - 500	501 - 1000	1001 - 2000
Rate Per Day	\$70.00	\$115.00	\$150.00	\$225.00

- For more insurance rates, such as food vendor or liquor liability, contact the office.
- An additional \$20.00 to insurance for processing fee.

If you have additional questions, please reach out to the number and email address at the top.