

Agenda

Humboldt County Fair Jr. Livestock Auction Committee
March 17, 2026
Humboldt Ag Extension Office / 4H Office – Humboldt Hill
6 p.m.

1. Agenda
2. Approval of January Minutes
3. Public Comment: *Any person may address the Committee or Board concerning a non-agenda item during this time. However, the Committee **CANNOT** discuss or act on a matter not listed on the agenda.*
4. Treasurer Report-Matt
 - A. Financial Report –
 - a. 2026 fair recommendation/changes discussions
5. Livestock Committee Chair Report: Johanna
 - A. Committee update / 2026 Fair Change Updates
6. Livestock Superintendent(s)- Joan & Jimmy
 - A. Show schedule (if available)
 - B. Fair Exhibitor / Rule Updates (if Any)
7. CEO Report – Moira
 - A. ShoWorks Contract -
 - B. US Bank CC Contract –
 - C. Commission Transfer -
8. Youth Representatives
 - A. FFA
 - B. 4H
9. Committee Reports
 - A. Declaration/Tagging – Clint & Shannon
 - i. Steer Tagging – April 19th 1-4pm Auction Yard
 - ii. Sheep/Goats/Pigs -
 - iii. Tags ordered
 - iv. Volunteer for tag distribution – Todd?
 - B. Sale Order / Auction Business - Mandy/Valerie

- i. Website Volunteer
- C. Ticket sales - MaryAnn
 - i. Ticket Price Discussion
- D. Scholarships - MaryAnn
- E. Luncheon - Ag Teachers
- F. Cashier & Collections – Mandy
- G. Auctioneers/Clerk/Ringman – Valerie
- H. Auction set-up- Stan/Jesse
 - i. Rental List / Layout Map / Changes needed?
 - ii. Water, Ice, Container Donation
- I. Decorations-Kim/Nikki
- J. Photos- Kaylin
- K. Program & Ad's – Nikki/Breanna
 - i. Any recommended changes for 2026
- L. Load Out & Processing- Clint
 - i. Superior Contract Signed
- M. Processing & Distribution – Tony
- N. Buyer Appreciation gift- Johanna
- O. Thank you, Table– Hannah/Jana

10. Old Business

- A. JLA Rules and Bylaws Discussion – Final board approved

11. Next Meeting: May 19th, 2026

12. Adjourn

Notice:

This agenda has been posted at least seventy-two (72) hours prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act. The full agenda packet is also available on the Fair Association's website at <https://www.humboldtcountyfair.org/>.

For items appearing on the agenda, the public is invited to make comments at the time the item comes up for consideration by the Board or Committee. The Chair will call for public comment as each item is heard by the Board or Committee. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for non-agenda items. All speakers are invited to state their names but are not required to do so. If you wish to submit written material at the meeting, please supply 10 copies.

Americans with Disabilities Act:

Individuals requiring special accommodations to participate in this meeting are requested to contact the Fair Association Office at (707) 786-9450. Notification 48 hours prior to the meeting will enable the Fair Association to make reasonable arrangements to ensure accessibility to this meeting.

2026 Fair Information Agreement

Superior Farms- Dixon

As the CEO (Fair Manager) for the Humboldt County Fair,

I agree to complete or have my representatives complete the following:

1. What are the dates of your 2026 fair? 8/12 – 8/16 Auction is 8/16/26
2. What is your Fair's Final Date to Receive Lamb and Goat Entries
6/15/26
3. Does your fair offer **LIVE ANIMAL PICKUP** as an option to your buyers at the Junior Livestock Auction? If so, how many individual Live Animal Pickup lambs and goats occurred in your 2025 junior auction:
Lambs Live 0 Goats Live 0
4. How many market lambs and goats can each exhibitor sell in your junior auction?
1 Exclude your Champions policy
5. How many market lambs and goats can each exhibitor enter in your Junior Livestock Department? 1 Can an exhibitor enter both market lambs and goats in your Fair? Yes
6. We agree to use no more than one EID tag number (first 11 digits) for our lambs and no more than another EID tag number (first 11 digits) for our goats. I realize that if my fair exceeds this number of different EID tags, that our fair will be assessed a \$200.00 penalty per additional EID tag (first 11 digits) used. For example, if my fair uses three different EID tags for lambs and two different EID tags for goats, the penalty would be \$ 600.00.
7. If our Junior Livestock Auction is held on a weekday or Saturday, we agree to return by email the completed Superior Document Packet to Superior by **1 pm. on Sunday.** If the Junior Livestock Auction is held on Sunday, we agree to return by email the completed Document Packet to Superior by **9 pm on that same Sunday.** If we do not meet the deadline, we understand that the same \$10.00 penalty per head for every lamb and goat delivered will be assessed.
8. Our fair understands that delivery time to Superior of all fair animals may only be between **3 pm on Saturday through 12 pm on Monday.** The only exception to this schedule is those fairs that harvest on Monday. Those fairs must arrive **by 4 am Monday** morning. We agree to make all trucking arrangements to meet those delivery times.
We further accept a \$10.00 per head penalty of delivered lambs and goats if the delivery time to Superior is outside of these parameters.

9. For those fairs with custom animals to be returned to butcher shops, I will email you with a request for the name and other information about those butcher shops along with this document.
10. The maximum pay weight for resale lambs is 150lbs. The maximum pay weight for resale goats is 100lbs. There are no top arrival weights for either species.

Please return by email this completed Fair Information Agreement to haylee.freitas@superiorfarms.com by **Tuesday, March 3rd**. Please also share and by their signature indicate that each livestock fair staff member understands this Information Agreement timeline.

Fair Manager:

Moira Kenny

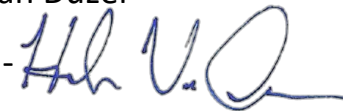
Signature - 

ceo@humboldtcountyfair.org

(256) 283-0333

Entry Supervisor:

Hannah Van Duzer

Signature - 

entries@humboldtcountyfair.org

(707) 498-6466

Auction Coordinator:

Mandy Marquez

Signature - *Mandy Marquez*

mmarquez@coastccu.org

(707) 496-3577

Any other contact information for personnel you feel I might need to work with:

If you have not done so, please order or inventory EID tags for your 2026 Fair.

If you do not plan to use Superior Farms this year, please let me know as soon as possible, thank you!

HUMBOLDT COUNTY FAIR ASSOCIATION – EXHIBITOR GUIDE 2026

PAGE: 1 of 4

DEPARTMENT: YOUTH LIVESTOCK

Youth Livestock Auction Rules

Auction is Sunday, August 16, 2026 at 1:00pm in the Covered Arena

1. Exhibitors must be at least 9 years of age by January 1, 2026 to participate in the Humboldt County Fair Jr Livestock Auction.
2. Exhibitors may sell only *one* animal in the Jr Livestock Auction, with the following exceptions:
 - a. An exhibitor who has one or more grand or reserve champions must sell all champions and may sell only one additional non- champion animal. Champion animals include replacement heifers.
 - b. Only Grand and Reserve Champion Rabbit pens are eligible for participation in the Jr Livestock Auction.
 - c. Only Grand Champion, Reserve Champion, and 3rd Place turkey and meat bird pens are eligible for participation in the Jr Livestock Auction.
3. The Humboldt County Fair Junior Livestock Auction is a **terminal auction**. By entering in any auction-eligible division, the exhibitor and their adult representative(s) are agreeing to the sale and processing of the animal.
 - a. An exhibitor may choose to voluntarily withdraw their animal from participation in the Junior Livestock Auction by providing written notification to the Livestock Superintendent or Junior Livestock Auction Committee President by Friday, August 14 at 12 pm. There is a \$100 fee, due at the time of written notification, for *voluntary* withdrawal of an animal from the sale.
 - i. Exhibitors may be exempt from withdrawal fee if the animal is determined ill and not fit for Auction participation by a Humboldt County Fair designated, licensed veterinarian.
 - b. All Champion and Reserve Champion animals are required to sell in the Jr Livestock Auction and may not be voluntarily withdrawn.

Weight Requirements			
Species	Minimum Weight	Maximum Weight*	Seller paid up to
Market Beef	1100 lbs	Not applicable	1400 lbs
Market Goats	65 lbs	120 lbs	120 lbs
Market Hogs	210 lbs	300 lbs	300 lbs
Market Lambs	110 lbs	Not applicable	150 lbs

*Animals exceeding the maximum weight cannot participate in a market class or the Jr Livestock Auction, but may be exhibited in showmanship

BEFORE THE FAIR

1. Each exhibitor who has an animal in the auction must sell at least one ticket for the pre-auction luncheon. If not, \$100 will be deducted from their Auction check. Those turning in tickets after August 1st will be fined \$100. Tickets are available from 4-H club or FFA advisors. Contact Mary Ann Renner (707) 496-1501 with questions or to obtain tickets.
2. Exhibitors must be present to sell their own animal. If you have an anticipated conflict with the Jr. Livestock Auction date and would like to request exemption:
 - a. Submit a written statement to the Humboldt County Fair Association Livestock Committee, signed by the exhibitor, requesting exemption to the Humboldt County Fair office no later than 30 days prior to the Jr Livestock Auction.
 - b. Be aware that all exhibitors must be present to show their own animal.

DURING THE FAIR

1. Animals must be weighed in at their designated time. See Youth Livestock Schedule for details.
2. An animal shall be weighed only once. This weight will be used for the market show and the Jr Livestock Auction. The animal owner or their representative must sign weigh slip as the animal exits the scale to acknowledge the determined weight.

For more information, please call the Humboldt County Fair Association main office 786-9511 or visit our website at www.humboldtcountyfair.org

3. Animals failing health inspection by a Humboldt County Fair designated, licensed Veterinarian at any point during the fair will not be allowed to participate in the Jr Livestock Auction.
4. Animals determined to be a safety hazard to the public, at the discretion of the Livestock Superintendent, are subject to removal from participation in the Jr Livestock Auction.
5. Exhibitors who qualify more than one animal for the Jr Livestock Auction must notify the Livestock Office by 12pm, Friday, August 14, which animal he or she wishes to sell. If notification has not been provided by the deadline above, a Jr Livestock Auction committee member will decide which animal will participate in the Auction.

THE DAY BEFORE THE AUCTION – Saturday, August 15, 2026

1. All exhibitors selling in the Auction must attend the **Mandatory Auction meeting on Saturday, August 15 at 9 am** in the Covered Arena. If you miss this meeting, are late, or leave before the meeting is over, you will be fined \$25. *No exceptions will be granted.*
2. In the event your name was left off the sale order, notify the Auction chair leading the meeting immediately after the conclusion of the mandatory auction meeting.

THE DAY OF THE AUCTION – Sunday, August 16, 2026

1. Be on time. It takes just over one minute to sell an animal. If you miss your sale order, you will be moved to the bottom of the sale.
2. Exhibitors are required to be in uniform, based on respective 4-H or FFA organization standards. Independents must wear white polo or button-down shirt and white or blue jeans.
3. You must sell your own animals unless:
 - a. You have received prior approval from HCFA Livestock Committee, following the process outlined at the beginning of this document.
 - b. A medical emergency.
 - c. A FFA or 4-H event conflicts with the sale.
4. Exhibitors are required to have a photograph taken with their animal, by the Jr Livestock Auction designated photographer, following the sale of their animal.
5. A thank you card must be completed (signed, addressed, and stamped) and turned into a designated table no later than 30 minutes after the close of the Jr Livestock Auction.

- a. Failure to submit a completed thank you card by the deadline will result in a \$50 fine.
- b. Auction check may be withheld until the required thank you card is completed and turned into the Humboldt County Fair main office.

Deductions from Sale Check		
Species	Commission*	Processing fee*
Market Beef	Not to exceed 7%	\$185*
Market Goats		\$70*
Market Hogs		\$90*
Market Lambs		\$70*
*SUBJECT TO CHANGE		

The JLAC makes every effort to ensure payment is as prompt as possible.

TIPS FOR SUCCESS

- Work diligently with your animal so that you are a credit to the 4-H and FFA and make a favorable impression for all potential buyers. The animals must be clean and the owners should look their best to attract potential buyers.
- Weigh animals regularly prior to fair to ensure they are on track to achieve your desired final weight.
- Do not hold animals back from feed or water. This can result in poor carcass quality.
- Contact at least two possible buyers for your animal prior to the opening of the fair. Remind them again a day or so before the date of the sale.
- Do not solicit buyers on the Fairgrounds the day of the Auction.

Humboldt County Fair Junior Livestock Auction Committee

By- Laws

Reviewed and approved 2025

Article 1

Name

This committee shall be known as the Junior Livestock Auction Committee, hereinafter referred to as the "Committee" and its principal office shall be located at the Humboldt County Fairgrounds, Ferndale, Humboldt County, Ca. The Committee shall be dedicated to the creation and operation of the annual Junior Livestock Sale. It is the duty of the members of this Committee to make all decisions and arrangements necessary to conduct the sale of market livestock at the annual county fair.

Article II

Purpose

Section 1.

The purpose of this Committee shall be to conduct the annual Junior Livestock Sale of eligible market animals at the Humboldt County Fair.

The Committee shall (but not limited to):

- A. Obtain volunteers to auctioneer the event, arrange a pre-sale lunch for respective buyers, family and community; obtain event and program sponsors and cause advertising materials to be printed, published and distributed in promotion of the auction and/or it's exhibitors
- B. Under the direction of the Committee act as a custodian of monies received and assure their safety; arrange for the collection, accounting and distribution of the sale proceeds and accomplish all with diligence to industry standards, local, state and federal laws, Livestock regulations and quarantines. All resales are the responsibility of the Committee.
- C. Establish rules and regulations necessary to the proper operation of said auction and to determine the requirements and qualifications of all animals to be sold at said auction.
- D. Promote and encourage youth to become good, useful and productive citizens while gaining hands-on knowledge of raising and marketing their market animals for the county fair.
- E. To work closely with the Livestock Superintendent in carrying out the responsibilities of his/her job.

Section 2.

The Committee Chairman may appoint members to fill specific jobs which are necessary to the sale's successful operation. Chair or designee shall attend the monthly meetings of the Fair Board throughout the year and make reports to the Directors on behalf of the Committee.

Section 3.

Financing all activities by the Committee on behalf of the Junior Livestock Sale consignors shall be accomplished by withholding a percentage from all proceeds of the sale, advertisement and sponsorships. The percentage withheld is determined annually by the Committee in order to adjust to ensure coverage of annual cost of operations. The sale proceeds shall cover operating expenses including but not limited to brand/health inspection fees, advertising and publication cost, luncheon expenses, proportionate transportation and slaughter fees (cost shared with exhibitors – fees set annually by Committee) and any other directly attributed costs of running the sale.

Section 4.

A contingency fund, with a minimum of one year's operating expenses will exist for the purpose of reimbursement of unexpected events/circumstances. Disbursement from this account is at the request/discretion of this Committee.

Section 5.

Distribution of net consigner funds shall be made at the discretion of the CEO of the fair association, but no later than when full buyer payments are received. Checks are mailed to exhibitors by fair staff as directed by the Committee Chair and/or Treasurer.

Article III Membership

Section 1.

The Board of Directors of the Humboldt County Fair shall confirm all appointments made by this Committee on an annual basis. Committee to meet and confirm members by the first meeting following the fair. The breakdown of membership is as follows:

- 2 Humboldt County Fair Board of Directors
- 1 Humboldt County UC Extension Farm Advisor
- 1 Humboldt County UC Extension 4-H Advisor
- 2 Future Farmers of America Advisors
- 2 Humboldt-Del Norte County Cattlemen's Association
- 2 Humboldt County Cattlewomen
- 2 Future Farmers of America student members 1 Eureka north & 1 Eel Valley south
- 2 4-H youth members 1 Eureka north & 1 Eel Valley South

- 2 4-H leaders 1 Eureka north & 1 Eel Valley south
- 1 Farm Bureau Representative
- 10 members at large from Humboldt County

The Humboldt County Fair Board President and CEO to serve as ex-officio members.
(27 members total)

Section 2.

The Committee may enlist the support and services of other individuals and organizations, in carrying out the duties of this Committee.

Section 3. A member who misses 3 consecutive unexcused meetings shall be removed from this Committee.

Article IV Voting

Section 1.

A simple majority of present and qualified voting members is needed to pass any motion or measure with the exception of rule changes or policy decisions with required quorum or proxy vote.

Section 2.

1. Eleven (11) members shall constitute a quorum.

Article V Meetings

Section 1.

The Committee shall meet not less than four times during the year. The chairman may call such other meetings of the Committee as may be necessary.

Section 2.

The chairman shall call a meeting of the Committee when requested by not less than five (5) regular members.

Article VI Officers

Section 1.

The officers of the Committee shall consist of a Chairman, Vice-Chairman, Secretary, and a Treasurer. The officers shall be elected by a majority of the members present at the first meeting following fair and shall serve for a term of one year or until their successor are duly elected.

Section 2.

In the event of a vacancy occurring in any office, the remaining members of the Committee shall elect one of their members to fill such vacancy.

Article VII
Duties of Officers

Section 1.

The Chairman or his/her designee shall preside at all meetings of the Committee and shall perform all duties arising in connection with the affairs of the Committee as are generally recognized as pertaining to the duties of the presiding officer. Chairman is responsible for sending the agenda and previous meetings minutes to the Fair CEO 7 days prior to the scheduled meeting.

Section 2.

The Vice-Chairman, in the absence of the chairman, shall succeed to all the powers and duties of the chairman.

Section 3.

The Secretary shall attend all meetings, keep minutes of the proceedings, maintain a current membership and mailing list of official and interested members, write or reply to such correspondence and data that the Committee may accumulate, and perform such other duties as the chairman may direct. Secretary is responsible for submitting minutes to Chairman following each meeting. Secretary will be responsible for sending meeting reminder two weeks prior to each upcoming meeting.

The Secretary may delegate any portion of these duties to any suitable proxy.

Section 4.

The Treasurer keeps accurate and current record of all financial transactions pertaining to JLA, prepares and presents income/expense statements to JLAC, and works with the Humboldt County Fair Office to ensure bills are sent and paid.

Article VIII
Standing Committees

Section 1.

There shall be such standing Committees appointed by the Chairman as shall be necessary to carry on the work of the Committee.

Article IX
Amendments

Section 1.

These by-laws may be amended at any regular or special meeting called by the Chairman by a majority vote of all members of the Committee.

Section 2.

Notice of any proposed amendments shall be sent to all members not less than (72) hours prior to any meeting at which such amendments are to be voted.

Revised: March 2017
Amended on July 15, 2025

Humboldt County Fair Junior Livestock Auction Committee Minutes
January 20th, 2026
Humboldt County Agriculture Extension Office

Members in attendance: Hannah Lovfald, Kaylin Nylander, MaryAnn Renner, Jana Pimentel, Johanna Radoni, Mia Cahoon, Breanna Cahoon, Tony Machado, Moira Kenny, Alissa Sarvinski, Shannon Fulton, Lee Chamberlain, Hannah Van Duzer, Valerie Holmes, Michael German, Kim Smith, Clint Victorine, Todd Fulton and Catarina Frietas.

1. The meeting was called to order at 6:00pm by Vice Chairman Jana Pimentel.
2. Approval of minutes:
 - a. Motion was moved to approve, seconded, voice vote, minutes were approved.
3. Public Comment:
 - a. No Public Comment
4. Treasurer Report: Matt Hague
 - a. No Report
5. Livestock Committee Chair Report: Johanna Rodoni
 - a. State lifted ban on live dairy & poultry shows. The next meeting is Jan 26th, 2026 and a decision will be made for our fair.
6. Livestock Superintendent Report: Joan Crandell/Jimmy Hutchinson
 - a. Jimmy's availability is confirmed for our fair dates.
7. Fair COE Report: Moira Kenny
 - a. Working on the Horse Race Allocation Request. More information to come after the Jan 26th, 2026 meeting.
 - b. Three outstanding balances but it is being corrected.
 - c. Come up with a protocol for a "do not buy" list for the auction.
 - i. There might be one that already exists.
 - d. November Financials
 - i. \$21,000 uncashed checks (~12 exhibitors)
8. Youth Representative Report:
 - a. FFA: Michael German and Mia Cahoon
 - i. Past Events- Section Leadership Night, National Convention, Sectional Ice Skating, and MFE/ALA
 - ii. College of the Redwoods Field Day is coming up on January 31st.
 - iii. Fair Animals coming soon!
 - b. 4H: Catarina Freitas
 - i. No Report
9. Committee Reports:
 - a. Declaration/Tagging- Jana Pimentel
 - i. There are enough tags for every species except for sheep and goats. Clint will coordinate with Moira. We will have one tag day for all species except for steers. We will confirm the steer tagging day as soon as possible in the spring.
 - b. Sale Order/Auction Business: Mandy Marquez/Valerie Holmes
 - i. No Report

- c. BBQ ticket sales and scholarship: MaryAnn Renner
 - i. We will talk about raising luncheon ticket prices at the next meeting. 22 late fees were received.
 - ii. Valerie Holmes made a motion to continue having 4 - \$500 scholarships from the late fees that were accrued. Todd Fulton seconded the motion. The motion passed.
- d. Luncheon: HDN Section Ag Teachers
 - i. No report at this time on the lunch.
 - ii. Hannah reported the numbers of species for the FFA chapters. Currently 50 sheep, 23 steers, 91 pigs and 30 goats.
- e. Cashier and Collections: Fair Office/ Moira Kenny
 - i. There are 12 outstanding checks from students and several unpaid buyers. Moira has been working on it.
- f. Auctioneers/Clerk/Ringman: Valerie Holmes
 - i. No Report
- g. Auction Set-Up/Clean Up: Stan Shoemaker
 - i. No report
- h. Decorations: Nikki Roberts/ Kim Smith
 - i. 2026 Theme: "Where the trees meet the seas!"
- i. Buyer Photos: Kaylin Nylander
 - i. Waiting on the frames to get delivered. Will set up a date to stuff and deliver.
 - ii. Discussion about ordering frames for the 2027 Auction to have on hand was had. No decision was made.
- j. Program and Ad's: Nikki Roberts/ Breanna Cahoon
 - i. No Report
- k. Load Out and Processing: Clint Victorine/ Jesse Hunt
 - i. Clint is working on finding a place that could process the lamb, goats and steers at the same location. Clint spoke with Ferndale Meat and they are happy about the auction date change.
- l. Trucking and Distribution: Tony Machado
 - i. Reported that everything was picked up except one.
- m. Buyer Appreciation Gift: Johanna Rodoni
 - i. We have leftover hats, so will go with that gift again.
- n. Thank You Table: Jana Pimentel
 - i. We need designated volunteers on that day so one person is not stuck there.

10. Business/Action Items:

- a. JLA Rules Review:
 - i. 2026 Fair Book:
 1. Rules from the state fair that we would like to follow, need to be included in our rule book. We cannot rely on people reading the state fair rules. If you feel like items were missed- contact Mandy Marquez.
 2. See pages 4-7 for edits.
 3. Clint Victorine made a motion to include Business Item "B" to discussion on Item "A", Valerie Holmes seconded.
 4. Hannah Lovfald made a motion to send a clean copy of the Youth Livestock Auction Rules to the board for approval. Todd Fulton seconded the motion. Discussion followed, the motion passed.
- b. Hog Weight Discussion:
 - i. Public request for drop in minimum weight to 200 based on the sale dates moved up this year. This is up to the livestock committee. The Junior Livestock Auction committee is recommending to keep the minimum hog weight 210lbs after much discussion.

- c. Hosting meetings via Zoom, Recording, or Meeting minutes to be posted online:
 - i. Public request discussion.
 - ii. Clint Victorine made a motion to not offer Zoom Meetings to the public but that we post the minutes to the fair website. Valerie Holmes seconded the motion. There was no discussion. The motion passed.

11. Adjourn:

- a. Todd Fulton moved to adjourn the meeting. Shannon Fulton seconded the motion. The motion passed.
- b. The meeting was adjourned at 8:38pm

12. Next Meeting: March 17th at 6pm at the County Ag Extension Office

Respectfully submitted,

Hannah Lovfald

Hannah Lovfald
JLAC Secretary

Use Sale vs Auction *use this*

Youth Livestock Auction Rules

Auction is Sunday, August 25, 2024 at 1:00pm in the Covered Arena

Winning Prizes and Awards:

Bill of Sale & Code of Excellence upload due by Monday, June 24th
All livestock and small animal exhibitors must complete YQCA training. A copy of training certificate uploaded online is due to complete entry process, Monday, June 24th.

Committee Rules:

✓ This outlined memorandum is an informational letter for exhibitors and their parents, mainly for the betterment of the Humboldt County Fair Youth Livestock Auction. Certain rules, regulations, suggestions and basic information pertaining to the auction are included. As exhibitors you should be familiar with this information so you can be fully aware of the auction's policies and procedures.

Before The Auction

✓ 1. The Humboldt County Fair Junior Livestock Auction is a terminal sale. By entering in any auction-eligible division, the exhibitor and their adult representative(s) are agreeing to the sale and processing of the animal.

Exhibitor may choose to voluntarily withdraw their animal from participation in the Junior Livestock Auction by providing written notification to the Livestock Superintendent or Junior Livestock Auction Committee President by Friday, August 23 at 12 pm. There is a \$100 fee, due at the time of written notification, for voluntary withdrawal of an animal from the sale.

ii. All Champion animals are required to sell *in the JLA* and may not be voluntarily withdrawn from the Junior Livestock Auction. *and Reserve Champ*

iii. Contact at least two possible buyers for your animal prior to the opening of the fair. Remind them again a day or so before the date of the sale.

Work diligently with your animal so that you are a credit to the 4-H and FFA and make a favorable impression for all potential buyers. The animals must be clean and the owners should look their best to attract potential buyers.

4. **Don't hold back animals from feed and water.** This can make ~~poor~~ quality carcass.

a. Animals accepted for the Auction may exceed the Master Premium List top weights of 1,400 lbs for beef and 150 lbs for sheep. The auction buyer will be limited to paying only up to the above listed top weights. *seller to receive payment up to:*

b. Maximum weight for Market Goats is 120 lbs.

c. Any Market Goat over 120 lbs. does not qualify for the market class and is not eligible for the junior livestock auction, but may be used for showmanship.

d. Maximum weight for swine is 300 lbs. Any swine over 300 lbs. does not qualify for market classes and is not eligible for the Junior Livestock Auction but may be used in showmanship.

e. Additionally, minimum weight for steers and heifers is 1,100 lbs.; lambs 110 lbs.; goats 65 lbs.; and pigs 210 lbs.

Exhibitors may be exempt from veterinarian fee determined
weigh animals in tips. TIP ask about rate of gain

convert to table

reword

- 5. Each exhibitor who has an animal in the auction must sell at least one ticket for the pre-auction luncheon. If not, \$100 will be deducted from their ~~sale~~ ^{Auction} check. Those turning in tickets after August 1st will be fined \$100. Tickets are available from 4-H club or FFA advisors. Contact Mary Ann Renner (707) 496-1501 with questions or to obtain tickets.
- 6. Exhibitors must be at least 9 years of age by January 1, 2024 to sell at the auction.

Arrival

ENTRY DAY - TUESDAY, AUGUST 20, 2024

Revisit State Wording

Animal Health Inspection Before Weigh-In

Veterinarians and veterinarian assistants provided by the Fair shall check all livestock upon arrival for proper health certificates, signs of communicable disease, external parasites, unsightly disease conditions, and any wounds, open or closed, that may be contagious. Veterinarians and veterinarian assistants shall have the right to enter any pen or tie area to inspect an animal. Any animal found to be in an unsafe or unsightly condition will be quarantined in a designated area and then dismissed from Humboldt County Fair facilities. The Fair's veterinarians' decision will be final. Specific health conditions that may warrant quarantine and/or dismissal are active ringworm, warts, sore-mouth, infectious scours or dysentery, pinkeye, lice, mites, foot-rot, infectious pneumonia and abscesses which are balding showing hair separation, open, draining or still scabbed. Animals having surgical sites resulting from abscess removal are unacceptable if they have sutures (stitches), scabs or are draining. Animals that are lame or injured will also be dismissed at the discretion of the Humboldt County Fair veterinarian. Healed skin conditions may be sufficiently unsightly to warrant dismissal. (Lesions are considered active until skin is normal and hair regrowth is evidence.)

fair designated

1. ~~All animals will weigh in on the back side of the Pig Barn. Livestock scales will be open from 10am to 5pm. Animals are expected to be weighed in at their designated time. SEE YOUTH LIVESTOCK SCHEDULE for details or rep~~ ^{Animals failing health inspection by licensed vet at any point during the fair will not be allowed to sell in JJA}
2. An animal can be weighed only once and owner must sign weigh slip as animal exits the scale. ~~Absolutely no re-weighs will be allowed. Parents or advisors who wish to see animal weighed must be on hand at the time the exhibitor has the animal on the scales.~~ ^{With those weights used for both show and sell}
3. The bill of sale for beef, sheep, goats, and swine must be uploaded online by Monday, June 24, 2024. The bill of sale for meat birds, and meat rabbits must be uploaded online by Monday, July 22, 2024 – Absolutely NO EXCEPTIONS. Beef and dairy cows must be owned 120 consecutive days prior to the Fair. Sheep, swine and goats must be owned 60 consecutive days prior to the Fair. Incomplete entry paperwork will not be accepted. A complete entry includes bill of sale, code of excellence, parent/guardian contract, copy of your current YQCA Certificate, Prop 12 Compliance (Market Swine Only), exhibitor signature, leader's signature and parent signature. Entries need correct class and division numbers. The Fair is not responsible for incorrect or incomplete entries.
4. Youth exhibitors must groom and handle their own animals. Adults are to supervise only, not do the work. Violation of this local rule, or California State Fair rules, may result in disqualification from competitions or in disqualification from auction(s). Violations shall be subject to the review of the Board of Directors or by a committee designated for said purpose. California State Fair Rules can be reviewed at

For more information, please call the Humboldt County Fair Association main office 786-9511 or visit our website at www.humboldtcountyfair.org

Animals determined to be a safety hazard to the public ~~shall~~ be excused from part in JLA by Livestock sup
are subject to removal

https://www.cdffa.ca.gov/FilesAndExpositions/Documents/Circular_Letters/2023/2024_State_Rules_for_California_Fairs.pdf

- 5. Any exhibitor who, in the Fair's judgment, cannot keep their animal under control and presents a hazard to the public shall have the animal disqualified from the Fair and will remove the animal from grounds immediately. Any exhibitor acting in a non-responsible manner shall, along with their animal, be removed from the fair and may not be allowed to exhibit again in the future.
- 6. Exhibitors who qualify more than one animal for the Jr Livestock Auction must notify the Livestock Office by 9am, Friday, August 23, which animal he or she wishes to sell. Exhibitors must sell champion and reserve champion animals. An exhibitor who has one or more grand or reserve champions must sell all champions and may sell only one additional non-champion animal. Champion animals include replacement heifers.

move to beginning

Just one except poultry rabbits

if not notified by 12pm, committee member will decide which animal will participate in sale

THE DAY BEFORE THE AUCTION – Saturday, August 24, 2024

- 1. All exhibitors selling in the Auction must attend a Sales Orientation Meeting at 9am Sat, Aug 25 in the Covered Arena. Last minute instructions for the auction will be announced. If you miss this meeting, are late, or leave before the meeting is over, you will be fined \$25. No exceptions will be granted.
- 2. In the event your name was left off the sale order, notify the meeting chair immediately after the Sales Orientation Meeting.

Mandatory Auction meeting

Auction & leading meeting

the mandatory Auction

immediately following

THE DAY OF THE AUCTION – Sunday, August 25, 2024

- 1. Know your animal's order in the sale. If you miss your sale order, you will be moved to the bottom of the sale.
- 2. Be on time. It takes just over one minute to sell an animal, so you can plan accordingly. Any delay on your part can prolong the sale. Please be on time so the sale will run smoothly. If you miss your sale order, you will be moved to the bottom of the sale.

Uniform

Do not solicit buyers on the Fairgrounds the day of the Auction. This refers to the handing out of cards or information on animals in the sale by exhibitors.

TIPS meeting

- 4. You must sell your own animals unless:
 - a. A FFA or 4-H event conflicts with the sale.
 - b. You have received prior approval from HCFCA Livestock Committee for other arrangements (the request needs to be to them by July 12, 2024)
 - c. A medical emergency.
 - d. If an Exhibitor will be enrolled in college during the time of the Humboldt County Fair and would like to enter an animal in the fair and sell it at auction, the exhibitor must (1) deliver a written statement to the fair office, signed by the exhibitor, prior to start of fair (Friday, July 12, 2024) advising that the exhibitor will be in college during the fair and that they understand they must SHOW their own animal but will be allowed to have another exhibitor weigh their animal and sell their animal at auction; and (2) the exhibitor must SHOW their own animal.

move to early

submitted

at least 30 days prior to Auction

at least 30 days

have photo taken by auction photographer

Exhibitors are required to take a photograph w/ animal following sale

- 5. Quite often there is confusion as to the price for which the animal is sold. The auctioneer tells what the animal was sold for, but the exhibitor is busy with the animal. Perhaps you could have a friend at the auction to check the selling price.
- 6. After your animal sells, stay with the animal as you move to the photo area and get your picture taken with the buyer, then move with your animal to the holding area where you will be relieved by the lead out crew. A certificate with a photograph will be mailed to the buyer as a thank you from the owner and the Youth Livestock Auction Committee. Do not sit in the stands. They are for the buyers. A potential buyer may leave rather than stand.
- 7. If you are able to locate the buyer of your animal, thank them verbally for purchasing your animal.
- 8. A thank you card must be completed and turned into fair staff by 8 pm on Sunday, August 25:
 - a. Write a thank you card.
 - b. Address the salutation to the name of the buyer of your animal. Make the thank you personable. Without the buyers, there would be no sale.
 - c. Complete an envelope (to be provided by the exhibitor), which includes your complete return address and the complete name and address of the buyer, including the zip code. The envelope must have a postage stamp already in place so the thank you is ready to be mailed.

designated table 30 min after close of sale
'addressed, stamped,

- Failure to turn in by deadline
- Check \$50 may be withheld and checked off in fair office

"The following will be deducted from your check"

of your gross sales, no more than 7% (subject to change) is withheld from your check along with an additional \$90 for swine, \$70 for goats and sheep and \$185 for beef (subject to change). This commission helps to cover the expenses associated with the auction. Much of the work is donated, like the auctioneers, ring men, clerks, bank officials, leaders/advisors and committee members. However, there are other expenses that include:

- a. Printing of sale catalogs, sales slips, etc.
- b. Purchase of incentives to buyers
- c. Stationary, postage and office supplies
- d. Cost of pre-auction luncheon
- e. Transporting and processing of the animals (processing of poultry and rabbits is the responsibility of the seller)
- f. A contingency fund is kept at an insurance policy to pay for an animal that dies or doesn't meet certain requirements at the time of slaughter.

Livestock Auction checks will be issued as soon as funds have been collected from buyers. The JLAC makes every effort to ensure payment is as prompt as possible.

Exhibitors required to be in uniform, independents based on respective organization standards