



Notice of Meeting and Agenda

Humboldt County Fair Association
Meeting of the Governing Board
Livestock Committee

Thursday, February 19, 2026, at 4:30 PM
In-Person - Board Room

AGENDA

I. CALL TO ORDER

II. ROLL CALL

___ Johanna Rodoni ___ Darren Hansen ___ Sandy Hanks ___ Clint Duey
___ Andy Titus “Ex officio”

III. PUBLIC COMMENT ON NON-AGENDA ITEMS

This time is provided for members of the public to address the Committee or to submit written communications not on this agenda. Comments are restricted to three (3) minutes per speaker and unused time shall not be transferred to other speakers. Board Members may respond to statements however the Committee cannot discuss or take action on a matter not listed on the agenda.

IV. ADMINISTRATIVE ITEMS

Matters under Administrative Items are considered routine by the Executive Committee and will be enacted by one motion unless a specific request is received by a director or a member of the public. The Administrative Items will not be read. There will be no discussion of the items unless pulled for discussion.

- a. Approve HCFA Livestock committee meeting minutes March 26, 2025

V. NEW BUSINESS ITEMS

- a. Review of JLAC Approved By-Law Revisions, Make Recommendations to Board and Staff as Appropriate.
- b. Review and Approve Proposed 2026 JLA Auction Rule Updates, Make Recommendations to Staff as Appropriate.

VI. ADJOURN

All agenda items are subject to discussion and possible action.

Notice: This agenda has been posted at least seventy-two (72) hours prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act. The full agenda packet is also available on the Fair Association’s website at <https://www.humboldtcountyfair.org/>. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for consideration by the Board or Committee. The Chair will call for public comment as each item is heard by the Board or Committee. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for non-agenda items. All speakers are invited to state their names but are not required to do so. If you wish to submit written material at the meeting, please supply 10 copies. Americans with Disabilities Act: Individuals requiring special accommodations to participate in this meeting are requested to contact the Fair Association Office at (707) 786-9511. Notification 48 hours prior to the meeting will enable the Fair Association to make reasonable arrangements to ensure accessibility to this meeting.

HUMBOLDT COUNTY FAIR ASSOCIATION
1250 5th Street, Ferndale, CA
Livestock Committee Meeting
Wednesday March 26, 2025 4:30 PM

1. The meeting was called to order by Chairwoman Johanna Rodoni.
2. Roll Call: Directors present: Johanna Rodoni, Darren Hansen, Clint Duey, Lawrence Dwight and Sandy Hanks.
Staff Present: Moira Kenny
Public Present: Karen Hansen, representing the Dairy Heifer Sale Committee.
3. Public Comment: None
4. Consent Calendar Items: The minutes from the March 18, 2025 meeting were tabled until the next meeting.
5. Old Business: During the March 18, 2025 meeting an action was taken on an item not on the agenda. The motion will need to be rescinded since it did not appear on the agenda as an action item. Director Duey moved to rescind the motion made during the March 18, 2025 livestock committee meeting to accept the recommendations of the Dairy Heifer Sale Committee. Director Dwight 2nd. No discussion. No public comment. Motion passes.
6. New Business Items: Karen Hansen discussed options her committee had come up with for the Dairy Heifer Sale. There are 7-8 heifers enrolled in the project. One option is to have the heifers judged by poster pictures and have a poster sale in Friendship Square on August 23, 2025. The second option is to have the exhibitors clip and have the heifers show ready then have a volunteer judge go to the ranches where the heifers are kept and judge them. A Champion and Reserve Champion will be selected. A luncheon would be held at Friendship Square and a sale with the poster pictures would be held on August 23, 2025. The exhibitors would still enter through Showworks and pictures would have to be in by a certain date. A motion was made by Director Duey to have the Dairy Heifer Sale with pictures on poster boards and have the heifers judged by a volunteer judge on a day to be determined. Director Hansen 2nd. No discussion. No public comment. Motion passes.
7. The meeting was adjourned at 4:50 pm by Chairwoman Rodoni.

HUMBOLDT COUNTY FAIR ASSOCIATION – EXHIBITOR GUIDE 2026

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DEPARTMENT: YOUTH LIVESTOCK

Youth Livestock Auction Rules

Auction is Sunday, August 16, 2026 at 1:00pm in the Covered Arena

1. Exhibitors must be at least 9 years of age by January 1, 2026 to participate in the Humboldt County Fair Jr Livestock Auction.
2. Exhibitors may sell only *one* animal in the Jr Livestock Auction, with the following exceptions:
 - a. An exhibitor who has one or more grand or reserve champions must sell all champions and may sell only one additional non- champion animal. Champion animals include replacement heifers.
 - b. Only Grand and Reserve Champion Rabbit pens are eligible for participation in the Jr Livestock Auction.
 - c. Only Grand Champion, Reserve Champion, and 3rd Place turkey and meat bird pens are eligible for participation in the Jr Livestock Auction.
3. The Humboldt County Fair Junior Livestock Auction is a **terminal auction**. By entering in any auction-eligible division, the exhibitor and their adult representative(s) are agreeing to the sale and processing of the animal.
 - a. An exhibitor may choose to voluntarily withdraw their animal from participation in the Junior Livestock Auction by providing written notification to the Livestock Superintendent or Junior Livestock Auction Committee President by Friday, August 14 at 12 pm. There is a \$100 fee, due at the time of written notification, for *voluntary* withdrawal of an animal from the sale.
 - i. Exhibitors may be exempt from withdrawal fee if the animal is determined ill and not fit for Auction participation by a Humboldt County Fair designated, licensed veterinarian.
 - b. All Champion and Reserve Champion animals are required to sell in the Jr Livestock Auction and may not be voluntarily withdrawn.

Weight Requirements			
Species	Minimum Weight	Maximum Weight*	Seller paid up to

For more information, please call the Humboldt County Fair Association main office 786-9511 or visit our website at www.humboldtcountyfair.org

Market Beef	1100 lbs	Not applicable	1400 lbs
Market Goats	65 lbs	120 lbs	120 lbs
Market Hogs	210 lbs	300 lbs	300 lbs
Market Lambs	110 lbs	Not applicable	150 lbs

*Animals exceeding the maximum weight cannot participate in a market class or the Jr Livestock Auction, but may be exhibited in showmanship

BEFORE THE FAIR

1. Each exhibitor who has an animal in the auction must sell at least one ticket for the pre-auction luncheon. If not, \$100 will be deducted from their Auction check. Those turning in tickets after August 1st will be fined \$100. Tickets are available from 4-H club or FFA advisors. Contact Mary Ann Renner (707) 496-1501 with questions or to obtain tickets.
2. Exhibitors must be present to sell their own animal. If you have an anticipated conflict with the Jr. Livestock Auction date and would like to request exemption:
 - a. Submit a written statement to the Humboldt County Fair Association Livestock Committee, signed by the exhibitor, requesting exemption to the Humboldt County Fair office no later than 30 days prior to the Jr Livestock Auction.
 - b. Be aware that all exhibitors must be present to show their own animal.

DURING THE FAIR

1. Animals must be weighed in at their designated time. See Youth Livestock Schedule for details.
2. An animal shall be weighed only once. This weight will be used for the market show and the Jr Livestock Auction. The animal owner or their representative must sign weigh slip as the animal exits the scale to acknowledge the determined weight.
3. Animals failing health inspection by a Humboldt County Fair designated, licensed Veterinarian at any point during the fair will not be allowed to participate in the Jr Livestock Auction.

For more information, please call the Humboldt County Fair Association main office 786-9511 or visit our website at www.humboldtcountyfair.org

4. Animals determined to be a safety hazard to the public, at the discretion of the Livestock Superintendent, are subject to removal from participation in the Jr Livestock Auction.
5. Exhibitors who qualify more than one animal for the Jr Livestock Auction must notify the Livestock Office by 12pm, Friday, August 14, which animal he or she wishes to sell. If notification has not been provided by the deadline above, a Jr Livestock Auction committee member will decide which animal will participate in the Auction.

THE DAY BEFORE THE AUCTION – Saturday, August 15, 2026

1. All exhibitors selling in the Auction must attend the **Mandatory Auction meeting on Saturday, August 15 at 9 am** in the Covered Arena. If you miss this meeting, are late, or leave before the meeting is over, you will be fined \$25. *No exceptions will be granted.*
2. In the event your name was left off the sale order, notify the Auction chair leading the meeting immediately after the conclusion of the mandatory auction meeting.

THE DAY OF THE AUCTION – Sunday, August 16, 2026

1. Be on time. It takes just over one minute to sell an animal. If you miss your sale order, you will be moved to the bottom of the sale.
2. Exhibitors are required to be in uniform, based on respective 4-H or FFA organization standards. Independents must wear white polo or button-down shirt and white or blue jeans.
3. You must sell your own animals unless:
 - a. You have received prior approval from HCFA Livestock Committee, following the process outlined at the beginning of this document.
 - b. A medical emergency.
 - c. A FFA or 4-H event conflicts with the sale.
4. Exhibitors are required to have a photograph taken with their animal, by the Jr Livestock Auction designated photographer, following the sale of their animal.
5. A thank you card must be completed (signed, addressed, and stamped) and turned into a designated table no later than 30 minutes after the close of the Jr Livestock Auction.
 - a. Failure to submit a completed thank you card by the deadline will result in a \$50 fine.
 - b. Auction check may be withheld until the required thank you card is completed and turned into the Humboldt County Fair main office.

Deductions from Sale Check, subject to change		
Species	Commission	Processing fee
Market Beef	Not to exceed 7%	\$185
Market Goats		\$70
Market Hogs		\$90
Market Lambs		\$70

The JLAC makes every effort to ensure payment is as prompt as possible.

TIPS FOR SUCCESS

- Work diligently with your animal so that you are a credit to the 4-H and FFA and make a favorable impression for all potential buyers. The animals must be clean and the owners should look their best to attract potential buyers.
- Weigh animals regularly prior to fair to ensure they are on track to achieve your desired final weight.
- Do not hold animals back from feed or water. This can result in poor carcass quality.
- Contact at least two possible buyers for your animal prior to the opening of the fair. Remind them again a day or so before the date of the sale.
- Do not solicit buyers on the Fairgrounds the day of the Auction.

Humboldt County Fair Junior Livestock Auction Committee

By- Laws

Reviewed and approved 2025

Article 1

Name

This committee shall be known as the Junior Livestock Auction Committee, hereinafter referred to as the "Committee" and its principal office shall be located at the Humboldt County Fairgrounds, Ferndale, Humboldt County, Ca. The committee shall be dedicated to the creation and operation of the annual Junior Livestock Sale. It is the duty of the members of this Committee to make all decisions and arrangements necessary to conduct the sale of market livestock at the annual county fair.

Article II

Purpose

Section 1.

The purpose of this committee shall be to conduct the annual Junior Livestock Sale of eligible market animals at the Humboldt County Fair.

The committee shall (but not limited to):

- A. Obtain volunteers to auctioneer the event, arrange a pre-sale lunch for respective buyers, family and community; obtain event and program sponsors and cause advertising materials to be printed, published and distributed in promotion of the auction and/or it's exhibitors
- B. Under the direction of the sale committee act as a custodian of monies received and assure their safety; arrange for the collection, accounting and distribution of the sale proceeds and accomplish all with diligence to industry standards, local, state and federal laws, Livestock regulations and quarantines. All resales are the responsibility of the Sale Committee.
- C. Establish rules and regulations necessary to the proper operation of said auction and to determine the requirements and qualifications of all animals to be sold at said auction.
- D. Promote and encourage youth to become good, useful and productive citizens while gaining hands-on knowledge of raising and marketing their market animals for the county fair.
- E. To work closely with the Livestock Superintendent in carrying out the responsibilities of his/her job.

Section 2.

The committee Chairman may appoint members to fill specific jobs which are necessary to the sale's successful operation. Chair or designee shall attend the monthly meetings of the Fair Board throughout the year and make reports to the Directors on behalf of the committee.

Section 3.

Financing all activities by the committee on behalf of the Junior Livestock Sale consignors shall be accomplished by withholding a percentage from all proceeds of the sale, advertisement and sponsorships. The percentage withheld is determined annually by the committee in order to adjust to ensure coverage of annual cost of operations. The sale proceeds shall cover operating expenses including but not limited to brand/health inspection fees, advertising and publication cost, luncheon expenses, proportionate transportation and slaughter fees (cost shared with exhibitors – fees set annually by committee) and any other directly attributed costs of running the sale.

Section 4.

A contingency fund, with a minimum of one year's operating expenses will exist for the purpose of reimbursement of unexpected events/circumstances. Disbursement from this account is at the request/discretion of this committee.

Section 5.

Distribution of net cosigner funds shall be made at the discretion of the CEO of the fair association, but no later than when full buyer payments are received. Checks are mailed to exhibitors by fair staff as directed by the Sale Committee Chair and/or Treasurer.

Article III Membership

1. The Board of Directors of the Humboldt County Fair shall confirm all appointments made by this committee on an annual basis. Committee to meet and confirm members by the first meeting following the fair. The breakdown of membership is as follows: 2 Humboldt County Fair Board of Directors

- 1 Humboldt County UC Extension Farm Advisor
- 1 Humboldt County UC Extension 4-H Advisor
- 2 Future Farmers of America Advisors
- 2 Humboldt-Del Norte County Cattlemen's Association
- 2 Humboldt County Cattlewomen
- 2 Future Farmers of America student members 1 Eureka north & 1 Eel Valley south
- 2 4-H youth members 1 Eureka north & 1 Eel Valley South
- 2 4-H leaders 1 Eureka north & 1 Eel Valley south

- 1 Farm Bureau Representative
- 10 members at large from Humboldt County

The Humboldt County Fair Board President and CEO to serve as ex-officio members.
(27 members total)

2. The Committee may enlist the support and services of other individuals and organizations,-in carrying out the duties of this Committee.

3. A member who misses 3 consecutive unexcused meetings shall be removed from this committee.

Article III

Voting

Section 1.

A simple majority of present and qualified voting members is needed to pass any motion or measure with the exception of rule changes or policy decisions with required quorum or proxy vote.

Section 2.

1. Eleven (11) members shall constitute a quorum.

Article V

Meetings

Section 1.

The committee shall meet not less than four times during the year. The chairman may call such other meetings of the Committee as may be necessary.

Section 2.

The chairman shall call a meeting of the committee when requested by not less than five (5) regular members.

Article VI

Officers

Section 1.

The officers of the committee shall consist of a Chairman, Vice-Chairman, Secretary, and a Treasurer. The officers shall be elected by a majority of the members present at the first meeting following fair and shall serve for a term of one year or until their successor are duly elected.

Section 2.

In the event of a vacancy occurring in any office, the remaining members of the committee shall elect one of their members to fill such vacancy.

Article VII
Duties of Officers

Section 1.

The Chairman and/or his/her designee shall preside at all meetings of the committee and shall perform all duties arising in connection with the affairs of the committee as are generally recognized as pertaining to the duties of the presiding officer. Chairman is responsible for sending the agenda and previous meetings minutes to the Fair CEO 7 days prior to the scheduled meeting.

Section 2.

The Vice-Chairman, in the absence of the chairman, shall succeed to all the powers and duties of the chairman.

Section 3.

The Secretary shall attend all meetings, keep minutes of the proceedings, maintain a current membership and mailing list of official and interested members, write or reply to such correspondence and data that the committee may accumulate, and perform such other duties as the chairman may direct. Secretary is responsible for submitting minutes to Chairman following each meeting. Secretary will be responsible for sending meeting reminder two weeks prior to each upcoming meeting.

The Secretary may delegate any portion of these duties to any suitable proxy.

Section 4.

The Treasurer keeps accurate and current record of all financial transactions pertaining to JLA, prepares and presents income/expense statements to JLAC, and works with the Humboldt County Fair Office to ensure bills are sent and paid.

Article VIII
Standing Committees

1. There shall be such standing committees appointed by the Chairman as shall be necessary to carry on the work of the committee.

Article IX
Amendments

Section 1

These by-laws may be amended at any regular or special meeting called by the Chairman by a majority vote of all members of the committee.

Section 2.

Notice of any proposed amendments shall be sent to all members not less than (72) hours prior to any meeting at which such amendments are to be voted.

Revised: March 2017
Amended on July 15, 2025