

Agenda

Humboldt County Fair Jr. Livestock Auction Committee
May 19, 2026
Humboldt Ag Extension Office / 4H Office – Humboldt Hill
6 p.m.

1. Agenda
2. Approval of March Minutes
3. Public Comment: *Any person may address the Committee or Board concerning a non-agenda item during this time. However, the Committee **CANNOT** discuss or act on a matter not listed on the agenda.*
4. Treasurer Report-Matt
 - A. Financial Report –
5. Livestock Committee Chair Report: Johanna
 - A. Weigh In Day
6. Livestock Superintendent(s)- Joan & Jimmy
 - A. Show schedule – DHR Auction Change
7. CEO Report – Moira
 - A. Rental List for sale day
 - B. Computer Updates
 - C. Clean-up Days Scheduled
 - D. Parking sale day
 - E. Layout expectation for sale day
 - F. Repairs/Painting
8. Youth Representatives
 - A. FFA – Michael German
 - B. 4H – Gianna Regli & Catarina Freitas
9. Committee Reports
 - A. Declaration/Tagging – Clint & Shannon
 - i. Steer Tagging Update / Potential changes for next year
 - ii. Pig, Sheep & Goat Tagging: June 9th, Ferndale Fairgrounds 5-7PM
 - iii. Todd Fulton – Tagging updates

- B. Sale Order / Auction Business - Mandy/Valerie
 - i. Website Volunteer
- C. BBQ Ticket sales & Scholarship - MaryAnn
- D. Luncheon - Ag Teachers – Price per plate increased to \$14 per plate from \$12 – 1,204 served last year (\$14,448 last year / \$16,856 est)
- E. Cashier & Collections – Mandy
- F. Auctioneers/Clerk/Ringman – Valerie
- G. Auction set-up- Stan/Jesse
 - i. Rental List / Layout Map / Changes needed?
 - ii. Water, Ice, Container Donation
- H. Decorations-Kim/Nikki – Any needs for 2026 Fair
- I. Photos- Kaylin
 - i. Photographers lined up?
 - ii. Frames ordered pre-fair
- J. Program & Ad's – Nikki/Breanna
 - i. Any recommended changes for 2026
- K. Load Out & Processing- Clint
- L. Processing & Distribution – Tony
- M. Buyer Appreciation gift- Johanna
- N. Thank you, Table– Hannah/Jana

10. Old Business

A.

11. Next Meeting: May 19th, 2026

12. Adjourn

Notice:

This agenda has been posted at least seventy-two (72) hours prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act. The full agenda packet is also available on the Fair Association's website at <https://www.humboldtcountyfair.org/>.

For items appearing on the agenda, the public is invited to make comments at the time the item comes up for consideration by the Board or Committee. The Chair will call for public comment as each item is heard by the Board or Committee. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for non-agenda items. All speakers are invited to state their names but are not required to do so. If you wish to submit written material at the meeting, please supply 10 copies.

Americans with Disabilities Act:

Individuals requiring special accommodations to participate in this meeting are requested to contact the Fair Association Office at (707) 786-9450. Notification 48 hours prior to the meeting will enable the Fair Association to make reasonable arrangements to ensure accessibility to this meeting.

Humboldt County Fair Junior Livestock Auction Committee Minutes
March 17th, 2026
Humboldt County Agriculture Extension Office

Members in attendance: Hannah Lovfald, Kaylin Nylander, MaryAnn Renner, Mandy Marquez, Matt Hague, Charlie Anderson, Tony Machado, Shannon Fulton, Lee Chamberlain, Sandy Hanks, Kelly O'Day, Clint Victorine, Stan Shoemaker, Todd Fulton, Jana Pimentel, Nikki Roberts, Hannah Van Duzer, Gianna Regli, Michael German, and Catarina Frietas.

1. The meeting was called to order at 6:02pm by Chairman Mandy Marquez.
2. Approval of minutes:
 - A. Motion was moved to approve, seconded, voice vote, minutes were approved.
3. Public Comment:
 - A. No Public Comment
4. Treasurer Report: Matt Hague
 - A. Moira transferred commission from custodial account- confirmed and were correct 2/17 - \$18,453.00 outstanding buyers payments.
 - B. No recommendations as of today for any changes.
5. Livestock Committee Chair Report: Sandy Hanks
 - A. Just simple clerical edits.
6. Livestock Superintendent Report: Joan Crandell/Jimmy Hutchinson
 - A. No report.
7. Fair COE Report: Moira Kenny
 - A. Credit card contract to be looked at in May.
8. Youth Representative Report:
 - A. FFA: Michael German
 - i. Past Events- FFA Field Days and Contests have been successful! Sectional & Regional Speaking were this past month and there are five individuals and two teams advancing to the State Level Contests.
 - ii. The FFA State Conference is this week in Ontario, CA.
 - B. 4H: Gianna Regli & Catarina Freitas
 - i. Fig Tucker Scholarship is open but the deadline is coming up Encourage seniors to apply.
 - ii. Past Events- 4H clubs put together the buyer frames from the 2025 Humboldt County Fair and they were sent out or delivered.
 - iii. 4H Presentation Day is scheduled for the end of March.
9. Committee Reports:
 - A. Declaration/Tagging- Shannon Fulton & Clint Victorine
 - i. Mandatory Steer Tagging: April 19th - 1:00pm-4:00pm Humboldt Auction Yard
 - ii. Pig, Sheep, & Goat Tagging: June 9th, Ferndale Fairgrounds - Time TBD (thinking

5:00-7:00pm)

1. This tag day is extra - not required. Leaders can do their own tags but there will be a FIRM date for tagging paperwork and extra tags to be returned.
 2. Talk of submitting fair lists prior to checking out tags in order to not check out excess tags.
- iii. Pig tags are here. Sheep & goat tags are not here yet. Jana is going to order 110 sheep and 50 goats.
- B. Sale Order/Auction Business: Mandy Marquez/Valerie Holmes
- i. Looking for a website volunteer to pre-load the information.
- C. BBQ ticket sales and scholarship: MaryAnn Renner
- i. Discussion of raising the ticket price from the current prices (see below)
 1. 2012-2018 - two lunch for \$40, one for \$30, and \$15 for listing
 2. 2019-2025 - two lunch for \$40, one for \$20, and \$20 for listing
 - ii. The HDN CATA receives \$12 per dinner served in order to pay for the costs of the meal/supplies. There was discussion on increasing that price.
 - iii. Matt Hague made a motion to raise the price paid to HDN CATA per plate by the same percent that the cost increases. Shannon Fulton seconded.
 1. Jana amended the motion to say that if per person costs will not increase by \$1.00 then stay at \$20. If it goes up higher then it caps at \$25.
 2. The friendly amendment was accepted by Matt.
 3. Hannah Lovfald and Kelly O'Day will look into the price increase over the past years and get the information to Mandy Marquez by the end of the week (by March 20th, 2026).
- D. Luncheon: HDN Section Ag Teachers
- i. Report at this time on lunch.
- E. Cashier and Collections: Fair Office/ Moira Kenny
- i. No report
- F. Auctioneers/Clerk/Ringman: Valerie Holmes
- i. No Report
- G. Auction Set-Up/Clean Up: Charlie Anderson
- i. No report
 - ii. Rental List - Mandy will ask Moira to confirm.
- H. Decorations: Nikki Roberts
- i. 2026 Theme: "Where the trees meet the seas!"
 - ii. Looking at getting a larger banner for the hog area.
- I. Buyer Photos: Kaylin Nylander
- i. All buyer frames have been delivered/ mailed.
 - ii. She would like to order 300 frames now, so they can be at the fair office prior to fair.
 1. Mandy sent that recommendation to Moira and they were ordered.
- J. Program and Ad's: Nikki Roberts
- i. Looking to add additional sponsors to offset costs. Maybe collaborate with Moira about sponsorship forms that get sent out? Jana and Hannah will discuss this with Moira and Nikki.
- K. Load Out and Processing: Clint Victorine
- i. Kelly O'Day mentioned that the facility has been updated through the CR Rodeo program. New paint, new gates in the back, etc.
 - ii. Clint is going to reach out to the processors and see if they have feedback.
- L. Trucking and Distribution: Tony Machado

- i. Reported that everything was picked up except one.
- M. Buyer Appreciation Gift: Johanna Rodoni
 - i. No report.
- N. Thank You Table: Jana Pimentel
 - i. No update.

10. Old Business:

- A. JLA Rules Review & 2026 Fair Book:
 - i. No report.

11. Action Items:

- A. None

12. Adjourn:

- A. The meeting was adjourned at 6:54pm

13. Next Meeting: May 19th at 6:00 pm at the County Ag Extension Office

Respectfully submitted,

Hannah Lovfald

Hannah Lovfald
JLAC Secretary