



## HUMBOLDT COUNTY FAIR ASSOCIATION

### APPENDIX A – COVERED ARENA/HORSE STALL RENTAL AGREEMENT

The following items address the primary terms and conditions for the use of Humboldt County Fair Association's Covered Arena/Quad facilities. These terms and conditions shall be binding and may be modified at any future time by the Association. Rental rates are subject to change by action of the HCFA Board of Directors.

1. In exchange for using horse stalls belonging to the Association, Renter agrees to pay the sum of \$90 per month for the rental of each stall within the covered arena, and/or \$70 per month for the rental of each stall within the "Quad." This rate includes if the stall is used for housing a horse, feed, or any other purpose. You may also elect to pay an additional \$40 a month for horse trailer storage for trailers at or beneath 30 feet in length and \$50 a month for a trailer at or above 31 feet in length. All trailers must be recorded at the Association office and regardless of whether the trailer is kept here or not, a license plate number must be kept on file for the trailer used to transport your horse to and from the Fairgrounds.
2. Boarding season shall be from October 1, 2024 (some prorated partial stalling in September on a limited basis) through July 31, 2025. Stalls must be vacated no later than July 31, 2025. The rental fee listed above shall be due and payable on or before the first day of each month during which the agreement is in effect. Renters will be invoiced monthly via email by the Association. If rent is not paid by the 10<sup>th</sup> day of each month, a \$5 penalty shall be assigned in addition to the original amount due. **Rent that is more than two months in arrears shall be subject to small claims court and the boarder will be asked to remove the animal from Association premises immediately.**
3. **Renter agrees to pay a deposit to Association of \$75 for up to three stalls** upon signing the agreement to Renter's account. Four or more stalls require a \$150 deposit. The deposit will be held by the Association until such time as Renter or Association chooses to terminate the agreement for any reason. A refund shall be issued to Renter upon such termination, provided stalls are left clean, all properties belonging to the Association have been accounted for and all rents are current.
4. Renter agrees to **maintain a \$1 million liability insurance policy** on any animals boarded at the Fairgrounds. A copy of the Certificate of Liability Insurance is required to be submitted to the HCAF office for the lease file. See insurance requirements.
5. **Renter agrees to properly tend to any horses included in this agreement, including adequate feeding, grooming and any medical care that may be needed.** Association reserves the right to take necessary action in these areas at no cost to Association. Renter must provide veterinarian's proof of annual immunizations (rhino, flu, tetanus, rabies, strangles). Semi-annual vaccination is recommended. **Sick animals shall be removed immediately to quarantine stall**, owner shall arrange for immediate veterinary care and administer any necessary medications under veterinary guidance. If the owner does not act promptly, the Association shall quarantine animal, contact vet on file and owner shall be responsible for vet bills. Horse shall remain in quarantine until released by veterinarian.

6. Renter is required to provide contact information for all service provider: veterinarians, farriers, equestrian chiropractors etc. that will attend to animals on Association premises.
7. Renter agrees to properly maintain all stalls included in the agreement by removing refuse in a timely manner and depositing it in areas designated by the Association. No equipment or tack shall be left in the aisles unattended.
8. **Renters are not permitted to move property to any stalls** other than those included in the agreement unless the Association gives prior approval. If an unauthorized move is made \$30 will be assessed for each move.
9. **Renter shall not be permitted to ride horses in aisles at any time** but shall instead use either the Covered Arena or areas outside the Covered Arena for such purposes. No unattended loose horses are allowed in the arena. Receiving Barn turnout areas are to be shared with other boarders. Stallions over one year of age may not be boarded. Dogs must be leashed, under the control of their owner, and may not annoy or aggravate the boarded horses in any way. **The racetrack, soccer field, and lawns are off-limits to horses.** Children are the responsibility of parents and must be under supervision at all times.
10. **The Association cannot assign personnel to monitor activities in the arena**, so all Renters shall cooperate in the use of the Arena. If a peaceful coexistence is not maintained, the Association reserves the right to schedule various activities so that conflicts are minimized.
11. **No persons shall use the Covered Arena for any purpose without first notifying the Association**, signing the Arena Liability Release & Agreement, providing a Certificate of Liability Insurance, and agreeing to these operating Terms & Conditions. This includes people who wish to use the facility on a one-night/day basis.
12. The only nights available for group activities in the arena, other than contracted events, will be Tuesdays and Thursdays. All other times are reserved for boarders unless there is an Association-approved scheduled event.
13. **The arena is closed every Wednesday from 9:00 am to 12:00 pm for routine maintenance.**
14. It shall be the responsibility of the Renter to notify the Association of any changes to these Terms & Conditions, including any times at which horses will no longer be occupying assigned stall spaces. Rent will be charged until notification of departure is made to the office.
15. **Renter agrees to abide by any scheduled changes that may affect use of the arena**, including horse shows, rodeos, jumping, roping, clinics, etc.
16. People who wish to use the facilities for any purpose are required to complete necessary administrative procedures during the Association's normal business hours, 9:00 am to 4:00 pm Monday through Friday. Liability releases are available at snack bar bulletin boards and in the front office.
17. If at any time the Association determines that Renter has violated any part of this agreement, the Association reserves the right to eject said Renter from premises.

- 18. The Association reserves the right to deny access to the facility to any person for any reason it deems applicable.
- 19. The Renter agrees to abide by the Humboldt County Fair Association's Rules of Conduct, approved October 30, 2023.

**NO SMOKING, VAPING, ALCOHOL OR DRUG USE IN OR AROUND BARN**

I HAVE READ AND UNDERSTAND THE ABOVE **Appendix A "Covered Arena/Horse Stall Rental Agreement"**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*Parent Signature (If renter under 18 years of age)*

**PLEASE COMPLETE.**  
**ANIMAL DESCRIPTION**

Name: \_\_\_\_\_

Breed: \_\_\_\_\_ Color: \_\_\_\_\_ Sex: \_\_\_\_\_

Age: \_\_\_\_\_ Hands: \_\_\_\_\_

Special Markings: \_\_\_\_\_ Other: \_\_\_\_\_

**CONTACT INFORMATION**

**OWNER**

Hauling Trailer License Plate (Even if Rentor uses someone else's trailer): \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

**Physician:** \_\_\_\_\_ **Contact Number:** \_\_\_\_\_

**Veterinarian:** \_\_\_\_\_ **Contact Number:** \_\_\_\_\_

Address: \_\_\_\_\_

**Farrier:** \_\_\_\_\_ **Contact Number:** \_\_\_\_\_

Address: \_\_\_\_\_

**Equestrian Chiropractor:** \_\_\_\_\_

Contact Number: \_\_\_\_\_

Address: \_\_\_\_\_

**Other Service Provider:** \_\_\_\_\_

Contact Number: \_\_\_\_\_

Address: \_\_\_\_\_

**\*Service Providers are required to have an agreement on file with the Association, provide a copy of their \$1 million Liability insurance policy, and have a current liability waiver on file. The office will work with your provider(s) to meet these requirements so please provide accurate contact information. If your providers are not able to meet the requirements, you will be notified and will be required to go off-site when working with unapproved service providers.**